

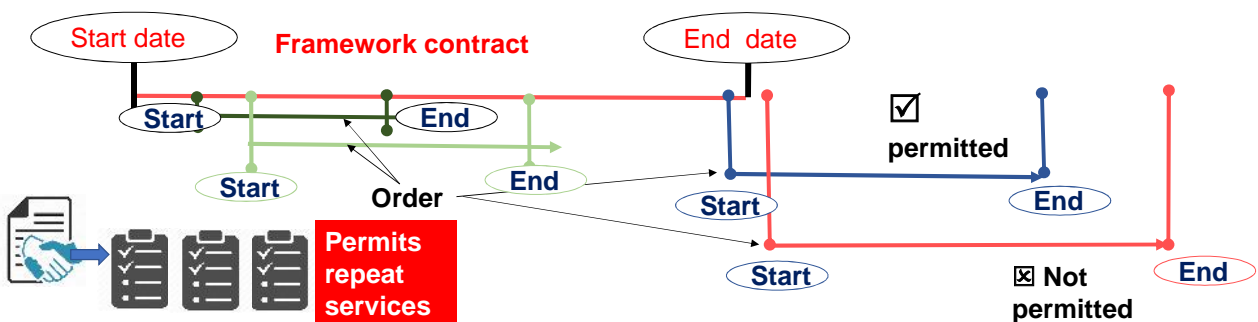
Tender briefing meeting

Professional services for the following services:

- Architectural
- Civil engineering
- Project management
- Cost management (quantity surveying)
- Health and safety agency
- Environmental compliance monitoring
- Environmental impact assessment
- Renewable energy engineering

Framework agreement

Framework agreements which are put in place and managed in accordance with the National Treasury Infrastructure Standard for Infrastructure Procurement and Delivery Management will provide the flexibility implied in the primary objectives for the professional services.



Aspect of strategy	Comments	Procurement strategy
Packaging strategy	3 year framework agreements for the following discipline specific professional services:	
	Discipline specific service	Comments
	Architectural	Four service providers spread across South Africa will be appointed Service providers will subcontract as necessary architectural heritage services, land scape architectural services, acoustic, fire, electrical, mechanical, civil, and structural engineering services, wet services, audio visual services etc.
	Civil engineering	Two service providers will be appointed. Service providers will as necessary subcontract traffic engineering, geotechnical and land surveying services
	Project management	Two service providers will be appointed. Project manager will subcontract specialist services as necessary and as required.
	Cost management (QS)	Two service providers will be appointed.
	Health and safety agency	Two service providers will be appointed.
	Environmental compliance monitoring	Two service providers will be appointed.
	Environmental impact assessment	Two service providers will be appointed.
	Renewable energy engineering	Two service providers will be appointed.

Aspect of strategy	Comments
Contracting strategy	contract type: professional service standard form of contract: NEC3 Professional Service Contract – Option G (Term Contract) pricing strategy: time based, lump sum based on time estimates or lump sum based on percentage of construction cost
Targeting strategy	Pre-qualify on the basis of B-BBEE status level 1 to 5 contributors and Exempted Micro Enterprises (EME) or Qualifying Small Enterprises (QSE) Grant tender evaluation points for B-BBEE
Selection method	Open procedure

Key features

Service	Nature of service	Method of payment
Architectural	Services in accordance with a <i>Standard Scope of Professional Services associated with the Delivery of a Package</i> (stages as per SIPDM)	Time based or lump sum based on: time changes or Cost of construction in accordance with the provisions of the <i>Framework for the determination of professional fees associated with the delivery of a package</i>
Civil engineering		
Cost management (quantity surveying)		
Project management		
Health and safety agency	Standard services	Time based or lump sum based on time changes
Environmental compliance monitoring		
Environmental impact assessment	Standard services	
Renewable energy engineering	Services associated with optimisation of the energy potential of renewable energy sources	

Eligibility criteria

Eligibility criteria can be used to effectively pre-qualify tenders and in so doing reduce the number of tenders that potentially need to be evaluated.

Such criteria criteria can be formulated around

- the form of company structure,
- professional registration of key person (i.e. the person who will provide the service or under whose active and personal direction control and supervision the service is to be provided)
- quantum of professional indemnity insurance
- proof that the entity provides independent technology-based intellectual services to clients for a fee
- ability to provide annual financial statements
- minimum annual turnovers
- contactable references in the required service area.

Framework for the determination of professional fees associated with the delivery of a package

Dr Ron Watermeyer
 BEng, BSc, CEng, FICM, FICPE, FICPA, FICSA, FICSI, FICST, FICSTP, FICSTP (H), FICSTP (I), FICSTP (M), FICSTP (S), FICSTP (T), FICSTP (U), FICSTP (V), FICSTP (W), FICSTP (X), FICSTP (Y), FICSTP (Z)

Standard Scope of Professional Services associated with the Delivery of a Package

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Framework agreements based on the NEC3 Professional Service Contract

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Tender documents associated with framework agreements for professional services based on the NEC3 PSC

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Framework agreements - concepts and principles

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Presentations on website

TENDERING TIPS.....

Professional Services



- **Sign** today's clarification tender register
- **Study the eligibility criteria** carefully and provide all the **supporting documentation** to demonstrate your eligibility to have tenders evaluated
- **SIGN** the FORM OF OFFER and ACCEPTANCE
- Tender the **maximum hourly rates** and the **CENTS** per hundred Rand per hour for every R100 of the total cost of employment (AND not a Rand value) and the **adjustment factor**, if applicable
- Provide the B-BBEE rating if you are a B-BBEE entity
- **Don't qualify your tenders** so that they become non-responsive
- **Do not provide brochures** etc – they won't be read. Respond with specifics to the quality evaluation criteria stated in the schedules.
- Provide the **electronic PDF scanned copy** with your submission
- All **supporting returnable documents to be indexed** and inserted at the **back** of submission

GOOD LUCK!

THINK ABOUT WHAT THE EVALUATORS HAVE TO READ AND WORK WITH