

ADVERTISEMENT

DEPARTMENT OF TOURISM

The Department of Tourism is an equal opportunity, affirmative action employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of posts.

- APPLICATIONS:** Applications, quoting the relevant reference number must be forwarded to the attention of Chief Director: HR Management and Development at Department of Tourism, Private Bag X424, Pretoria, 0001 or hand deliver at Tourism House, 17 Trevenna Road, Sunnyside, Pretoria.
- NOTE:** In order to be considered, applications must be submitted on a fully completed signed Z83 form, accompanied by all required copies (uncertified copies will be accepted when submitting your application, but candidates invited to the interviews must ensure they bring along certified copies) of qualifications, Identity Document, proof of citizenship/permanent residence if not a RSA citizen and a comprehensive CV (including three contactable references). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). All instructions on the application form and this advert must be adhered to. Failure to comply with these requirements will result in the applicants being disqualified. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. The Department reserves the right not to make an appointment. Short-listed candidates will be subjected to pre-employment screening and security vetting to determine the suitability of a person for employment. One of the minimum entry requirements for SMS is the pre-entry certificate. For more details on the pre-entry course visit: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. Applicants for SMS positions should complete the National School of government Public Service SMS pre-entry certificate and submit a copy along with the application.
- POST:** **DEPUTY DIRECTOR: INTERNAL AUDIT (INFORMATION TECHNOLOGY) DT09/2022)**
- SALARY:** R 744 255 per annum (All-inclusive remuneration package consisting of a basic salary, the State's contribution to the Government Employees Pension Fund and a flexible portion that may be structured according to the MMS dispensation)
- CENTRE:** Pretoria
- REQUIREMENTS:** A SAQA recognised NQF 7 qualification in Accounting, Auditing / Information Systems or any related field. Minimum of 3 years' working experience in a management (Assistant Director or equivalent) position in the Information Technology Audit environment. Registration as a Certified Internal Auditor or certification in Control Self-Assessment (CCSA) or Certified Government Auditing Professional (CGAP) will be an added advantage. Knowledge of relevant government Acts and Prescripts including departmental systems (BAS, Logis, PERSAL). Sound knowledge of Standards for the Professional Practice of Internal Audit as issued by the Institute of Internal Auditors. Knowledge of Legislative requirements in the Public Sector including Public Finance Management Act and Treasury Regulations. Knowledge in Risk-based audit methodology, Corporate governance, Risk management, Best Practice Internal Controls and GRAP Statements. Valid driver's licence
- DUTIES-:** The successful candidate will be responsible for evaluating department's general information technology environment (specific applications and new system being developed); test reliability and integrity of information technology, compliance with policies, plans, standards, laws and regulations that could significantly impact information technology operations; determine effectiveness of measures taken to safeguard information technology assets including tests of existence, ownership of appropriate, economy, effectiveness, and efficiency in use of information technology involvement in systems development audits to ensure adequate controls of systems development life cycle(SDLC) process; analysis of SDLC methodology including the use of continuous assurance techniques embedded audit modules and intelligent agents; planning of audits of development projects (or ongoing audit involvements) to provide critical input during implement and the management of the risk-based audit

methodology; assist in the development of the Annual Strategic Plan for the directorate, review time records to monitor time spent against work done and elevate findings to the manager and client timeously; Facilitate specific reporting, co-ordinating and liaising on between DT and various clients and stakeholders, including the Audit Committed, the Auditor-General; assist in the preparation of the Quarterly Internal audit progress reports to Audit Committee, Accounting Officer; complete and analyse client satisfaction survey, maintaining an expert knowledge of the IT audit profession, keep abreast of new and proposed developments in the IT auditing field; Facilitate approval and safeguarding of records (minutes of the meetings, actions plans) for recordkeeping and referential purposes, collate all necessary information for the preparation of audit committee meetings and facilitate distribution to relevant members.

ENQUIRIES: Ms T Sibiya (012) 444 6291

EE REQUIREMENTS Preference will be given to African Male, Coloured Male and White Male Candidates.

CLOSING DATE: 16 May 2022 at 16:30 (Late applications will not be considered)