

ADVERTISEMENT

DEPARTMENT OF TOURISM

The Department of Tourism is an equal opportunity, affirmative action employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of these posts.

APPLICATIONS: Applications, quoting the relevant reference number must be forwarded to the attention of Chief Director: HR Management and Development at Department of Tourism, Private Bag X424, Pretoria, 0001 or hand deliver at Tourism House, 17 Trevenna Road, Sunnyside, Pretoria.

CLOSING DATE: 13 June 2022 at 16:30 (Late applications will not be considered)

NOTE: Applications must be submitted on a duly completed New Z83 form obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed signed Z83 form and a detailed Curriculum Vitae. Shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). All instructions on the application form and this advert must be adhered to. Failure to comply with these requirements will result in the applicants being disqualified. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. The Department reserves the right not to make an appointment. Short-listed candidates will be subjected to pre-employment screening and security vetting to determine the suitability of a person for employment.

POST: DEPUTY DIRECTOR: KNOWLEDGE MANAGEMENT STRATEGY AND PLANNING (DT 19/2022)

SALARY: R 882 042 per annum (All-inclusive remuneration package consisting of a basic salary, the State's contribution to the Government Employees Pension Fund and a flexible portion that may be structured according to the MMS dispensation)

CENTRE: Pretoria

REQUIREMENTS: A SAQA recognised NQF level 7 qualification in Computer Science or Information Management or any other related field. Minimum of three years working experience in a management (Assistant Director or equivalent) position in a strategy and policy development environment. Extensive experience in the field of software development and knowledge/information management. Experience in software development (C#, .net, MS SharePoint) and quality assurance of content for various information dissemination platforms. Strong technical skills in database development (MS Access, SQL, Oracle etc). Working knowledge of Geographical Information Systems (GIS), web technology and mobile technology. Sound Knowledge and skills in project management, financial management, people management and empowerment. A valid driver's license and willingness to travel.

DUTIES: The successful candidate will be responsible for conducting assessment for the development of the National Tourism Knowledge Agenda. Conducting consultations on the developed Tourism Knowledge Agenda; facilitating communities of practice for knowledge sharing and exchange; engaging internal stakeholders on the importance of knowledge management to influence organisational change; identifying sector knowledge management goals and objectives; monitoring, evaluating and reviewing

knowledge management policies and frameworks; re-designing and improving knowledge platforms; translating of user needs into knowledge requirements; coordinating the development of content for the Integrated Knowledge Management System and other knowledge management systems; capturing and codifying tacit knowledge to facilitate its reuse; driving content creation, development and enhancement of the Integrated Knowledge Management System and other knowledge management tools; coordinating the information management of knowledge repositories facilitate maintenance continuously; conducting stakeholder needs assessment and analysis to build tourism knowledge base; conducting benchmarking and analysis for the development of the Knowledge Management Strategy; implementing the knowledge management strategy and coordinating activities for successful execution of the strategy's objectives.

EE REQUIREMENTS: Preference will be given to African Male, Coloured Male, and White Male Candidates.

ENQUIRIES: Mr T Mothoagae Tel: (012) 444 6383