ADVERTISEMENT

DEPARTMENT OF TOURISM

The Department of Tourism is an equal opportunity, affirmative action employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of these posts.

APPLICATIONS: Applications, quoting the relevant reference number must be forwarded to the attention of Chief Director: HR Management and Development at Department of Tourism, Private Bag X 424, Pretoria, 0001 or hand deliver at Tourism House, 17 Trevenna Road, Sunnyside, Pretoria.

CLOSING DATE: 16 September by 16:30 (Late applications will not be considered)

NOTE: Applications must be submitted on a duly completed New Z83 form obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed signed Z83 form and a detailed Curriculum Vitae. Shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). All instructions on the application form and this advert must be adhered to. Failure to comply with these requirements will result in the applicants being disqualified. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. The Department reserves the right not to make an appointment. Short-listed candidates will be subjected to pre-employment screening and security vetting to determine the suitability of a person for employment.

POST: **DATA TECHNOLOGIST (DT 34/2022)**

SALARY: R321 543 per annum (Level 8), excluding service benefits

CENTRE: Pretoria

REQUIREMENTS: A SAQA recognised NQF 6 in Information Technology or a related field. 2-3 years' relevant working experience in a project management environment. Knowledge: Database Administration, Project Management, Help Desk Procedures, Administration procedures. Skills: Analytical, Statistical, Writing and Verbal Communication, Numerical, Interpersonal, Microsoft Office Suite, SDLC, C#, CSS, HTML, SQL/Oracle database. Experience in system development and maintenance. A valid driver's licence will be an added advantage. Willingness to travel.

DUTIES: The successful candidate will be responsible for System Development and Maintenance, Help Desk Management; Logging calls on the Help Desk Management System; Assisting users register on the Web-Based system; Resetting user passwords; Linking users to their respective projects on the Web-Based system; Providing access rights to new users; Referring back reports; Setting up printers for users; Allocating and assigning business plans, progress payment reports, and administration reports; Performing database replication process and system backups; Updating project classification; Creating projects on the system; Uploading audit reports on the system; uploading completion reports on the system; Preparing activity reports on helpdesk enquiries for statistical purposes; Generating reports for

all hardware and software enquiries for statistical purposes; Generating progress reports for stakeholders; Developing and documenting system specifications including processes; process mapping; and user training.

EE REQUIREMENTS: **Preference will be given to Coloured Male, Asian Male and White Male Candidates.**

ENQUIRIES: Mr R. Tsotetsi Tel (012) 444 6505