

ADVERTISEMENT

DEPARTMENT OF TOURISM

The Department of Tourism is an equal opportunity, affirmative action employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of these posts.

APPLICATIONS: Applications, quoting the relevant reference number must be forwarded to the attention of Chief Director: HR Management and Development at Department of Tourism, Private Bag X 424, Pretoria, 0001 or hand deliver at Tourism House, 17 Trevenna Road, Sunnyside, Pretoria.

CLOSING DATE: **14 July 2023 by 16:30 (Late applications will not be considered)**

NOTE: Applications must be submitted on a duly completed New Z83 form obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed signed Z83 form and a detailed Curriculum Vitae. Shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). All instructions on the application form and this advert must be adhered to. Failure to comply with these requirements will result in the applicants being disqualified. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. The Department reserves the right not to make an appointment. Short-listed candidates will be subjected to pre-employment screening and security vetting to determine the suitability of a person for employment. Shortlisted candidates may further be subject to a job related test. One of the minimum entry requirements for SMS is the pre-entry certificate. For more details on the pre-entry course visit: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. The successful candidate will be required to an SMS pre-entry certificate prior to any appointment.

POST: **CHIEF DIRECTOR: POLICY PLANNING AND STRATEGY (DT19/2023)**

SALARY: R 1 308 051 per annum (all-inclusive remuneration package consisting of a basic salary, the state's contribution to the Government Employees Pension fund and a flexible portion that may be structured).

CENTRE: Pretoria

REQUIREMENTS: A SAQA recognised B-degree (NQF7) or equivalent qualification plus proven strategic management and leadership skills. A minimum of 5 years' experience at a Senior Management position in a Policy Development, Regulation, Strategy Development and Planning environment. Knowledge of Strategic Planning, Policy Analysis, Policy Design, Public Finance Management Act and other Government Acts, policies and prescripts, labour laws. Skills in Strategy Stakeholder Engagement, Drafting and reviewing Policy documents, Extensive Research, Networking, Verbal and written Communication, Financial Management. High level Computer Literacy and possession of a valid driver's licence. Willingness to travel both domestically and internationally. A clear understanding of the Tourism sector in South Africa and globally. One of the minimum entry requirements for SMS is the pre-entry certificate. For more details on the pre-entry course visit: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. The successful candidate will be required to an SMS pre-entry certificate prior to any appointment.

DUTIES: Reporting to the Deputy Director-General: Tourism Research Policy and International Relations, the successful candidate will be responsible for the following key functions: Manage the development and review of the tourism sector policy and regulatory frameworks; Lead the analysis and development of tourism policy framework and regulations; Direct the provision of policy proposals impacting on tourism; Oversee the tracking and analysis of national and global sectoral policies and regulatory frameworks with impact on tourism; Manage the mainstreaming, integration and alignment of

tourism agenda across all spheres of government; Develop and review national tourism strategies; Management the implementation mechanisms of tourism sector strategies; Report on the implementation of tourism strategies; Drive the development of appropriate strategic response initiatives; Provide proactive tracking of national policy development from other sectors which impact on tourism; Generate reports on tourism policy implementation and Provide updated reports on policy development to provinces and other stakeholders through relevant fora.

NOTE:

All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job. Some of the interviewed candidates may be subjected to a 2-day competency assessment that will test generic competencies. Appointment will be subject to the signing of the performance agreement, employment contract, and annual financial disclosure.

ENQUIRIES

Ms A Malan Tel No: (012) 444 6380