

# ADVERTISEMENT

## DEPARTMENT OF TOURISM

*The Department of Tourism is an equal opportunity, affirmative action employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of posts.*

**APPLICATIONS:** Applications, quoting the relevant reference number must be forwarded to the attention of Chief Director: HR Management and Development at Department of Tourism, Private Bag X424, Pretoria, 0001 or hand deliver at Tourism House, 17 Trevenna Road, Sunnyside, Pretoria.

**NOTE:** In order to be considered, applications must be submitted on a fully completed signed Z83 form, accompanied by all required copies (uncertified copies will be accepted when submitting your application, but candidates invited to the interviews must ensure they bring along certified copies) of qualifications, Identity Document, proof of citizenship/permanent residence if not a RSA citizen and a comprehensive CV (including three contactable references). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). All instructions on the application form and this advert must be adhered to. Failure to comply with these requirements will result in the applicants being disqualified. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. The Department reserves the right not to make an appointment. Short-listed candidates will be subjected to pre-employment screening and security vetting to determine the suitability of a person for employment. One of the minimum entry requirements for SMS is the pre-entry certificate. For more details on the pre-entry course visit: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. Applicants for SMS positions should complete the National School of government Public Service SMS pre-entry certificate and submit a copy along with the application.

**POST:** **ASSISTANT DIRECTOR: RISK AND INTEGRITY MANAGEMENT (DT14/2022)**

**SALARY:** R382 245 per annum excluding service benefits (salary level 9)

**CENTRE:** Pretoria

**REQUIREMENTS:** A SAQA recognised NQF 6 qualification in Risk Management/Accounting/ Internal Auditing/Business Management or any related fields. A post graduate qualification will be an added advantage. Minimum of 3 years' working experience in a supervisory position within a Risk and Integrity Management environment. Registered with the Institute of Risk Management of South Africa (IRMSA) and the Association of Certified Fraud Examiners South Africa Chapter (ACFESA) would be an added advantage. Proven working experience of the legislative requirements relating to Enterprise Risk Management, Integrated Risk Management principles and practices e.g. Corporate Governance (King IV), Public Sector Risk Management Framework, COSO ERM framework, ISO 31 000 frameworks, Code of Ethics and their incorporation into various business processes. Sound knowledge of PFMA, Treasury regulation, Public Service Regulatory framework and government systems (BAS, Logis, PERSAL). Good interpersonal, communication and project management skills. Computer literacy. A valid driver's licence.

**DUTIES:** The successful candidate will be responsible for conducting benchmarking on best practices on Enterprise Risk Management, Anti-Fraud and corruption prevention; development and monitor the implementation of framework for Enterprise Risk Management, Review and facilitate implementation of the risk appetite and tolerance framework; develop and monitor implementation of the Anti-Fraud & Corruption Prevention Framework, Facilitate implementation of the Fraud Prevention Plan, conduct preliminary investigation into allegations of corruption and fraud and facilitate referral of cases relevant functionaries. Facilitate the development and implementation of Business Continuity Management frameworks; Conduct awareness to the employees Fraud Prevention and Enterprise Risk and integrity Management; Convene and

participate in risk awareness sessions, inductions and orientation sessions. Facilitate training and development intervention through workshops and circulation of articles.

**ENQUIRIES:** Ms R Motshegwa Tel 012 444 6591

**EE REQUIREMENTS:** Preference will be given to African Male, Coloured Male and White Male Candidates.

**CLOSING DATE:** 16 May 2022 at 16:30 (Late applications will not be considered)