

ADVERTISEMENT

DEPARTMENT OF TOURISM

The Department of Tourism is an equal opportunity, affirmative action employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of these posts.

APPLICATIONS: Applications, quoting the relevant reference number must be forwarded to the attention of Chief Director: HR Management and Development at Department of Tourism, Private Bag X424, Pretoria, 0001 or hand deliver at Tourism House, 17 Trevenna Road, Sunnyside, Pretoria or by email as provided.

CLOSING DATE: **17 October 2025, 16:30 (Late applications will not be considered)**

NOTE: Application must include a Z83 form and CV only. The electronic application must be in PDF format and made up of a single document file, indicating the correct job title and the reference number of the post on the subject line of your email. Failure to do so, your application being disqualified. Applications quoting the relevant reference number must be submitted on the new form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents. Received applications using the incorrect application for employment (old Z83) will not be considered. Each advertised post must be accompanied by its own application form for employment and must be fully completed, initialled, and signed by the applicant as instructed below. Failure to fully complete, initial, and sign the Z83 form will lead to disqualification of the application during the selection process. All fields of Section A, B, C, and D of the Z83 must be completed in full. Section E, F, G (Due to the limited space on the Z83, it is acceptable for applicants to indicate refer to CV or see attached. However, the question related to conditions that prevent re-appointment under Part "F" must be answered, and declaration signed. Only an updated comprehensive CV (with detailed previous experience, if any) and a completed and signed new Z83 application form is required. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview, following the communication from Human Resources, and such qualifications (s) and other related documents (s) will be in line with the requirements of the advert. Non-RSA Citizens/Permanent Resident Permit holders in possession of foreign qualifications must be accompanied by an evaluation report issued by the South African Qualifications Authority (SAQA) (only when shortlisted). Applicants who do not comply with the abovementioned instructions/ requirements, as well as applications received late, will not be considered. Correspondence will be limited to shortlisted candidates only. All shortlisted candidates shall undertake a (1) practical exercise as part of the assessment method to determine the candidate's suitability based on the posts' technical and generic requirements, and (2) an ethical conduct test. Candidates will further be subjected to a personnel suitability check (criminal record, citizenship, credit record checks, qualification verification, and employment verification). Some of the interviewed candidates for Senior Management level vacancies may be subjected to a 2-day competency assessment that will test generic competencies. Appointment will be subject to the signing of the performance agreement, employment contract, and annual financial disclosure, and must attain a security clearance applicable to the post. The Department reserves the right not to make an appointment. You are consenting to the Department of Tourism processing your personal information, subject to POPIA, by applying for this post.

POST: **DEPUTY DIRECTOR: INFORMATION TECHNOLOGY AUDIT (DT 14/2025)**

SALARY: R 896 436 per annum (all-inclusive remuneration package consisting of a basic salary, the State's contribution to the Government Employees Pension Fund and a flexible portion that may be structured according to the MMS dispensation)

CENTRE: Pretoria

REQUIREMENTS: A three-year Bachelor's Degree (NQF 6)/ National Diploma in Information Systems, Internal Auditing, Computer Science or related ICT field. **Preferred Professional**

Certification: Certified Information Systems Auditor (CISA), Certified Internal Auditor (CIA), or Certified Information Security Manager (CISM). Minimum of seven (7) years' working experience in ICT audit or internal audit environment of which three (3) years must be at supervisory level managing ICT audits and internal audit teams. Knowledge of Public Finance Management Act (PFMA). Knowledge of Treasury Regulations. Knowledge of the Public Service Act and Regulations. Knowledge of DPSA ICT Governance Framework. Knowledge of Global International Standards (IIA). Good leadership and people management skills. Good audit planning and project management skills. Good conflict management and stakeholder engagement skills. Willingness to travel for project site audits. A valid driver's licence.

DUTIES:

The successful candidate will be responsible for contributing to the development of the annual and three-year rolling internal audit plan; identifying ICT-related risks through departmental engagements and risk registers; prioritising ICT audit projects in line with the departmental strategy and risk profiles; conducting ICT audits covering infrastructure Support, IT Security, Applications and Business Solutions; evaluating controls related to cybersecurity, access management, disaster recovery and data integrity; performing audit testing, compiling working papers and analysing systems to determine control effectiveness; drafting audit reports with findings, risks, root causes and recommendations; presenting audit outcomes to senior management and the Audit Committee; monitoring and reporting on implementation of ICT audit recommendations; evaluating ICT compliance with relevant legislation, regulations and standards; assessing ICT project governance and digital transformation initiatives; ensuring alignment with legislative frameworks and internal audit standards, supporting departmental performance, accountability and securing digital service delivery; providing proactive ICT control advice for new project and systems; participating in ICT steering committees to provide audit perspectives; providing guidance to the department on strengthening internal controls during implementation of new solutions; supervising the performance of subordinate employees and providing technical mentorship; ensuring audit engagements meet IIA standards and departmental quality assurance procedures; reviewing audit files and providing control prior to finalisation.

ENQUIRIES:

Ms T Sibiya Tel. (012) 444 6291

EE REQUIREMENTS:

Coloured Male and White Male candidates as well as Youth and People with Disabilities are encouraged to apply.

EMAIL APPLICATION:

Recruitment14@tourism.gov.za