

## DEPARTMENT OF TOURISM

*The Department of Tourism is an equal opportunity, affirmative action employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of these posts.*

**APPLICATIONS:** Applications, quoting the relevant reference number must be forwarded to the attention of Chief Director: HR Management and Development at Department of Tourism, Private Bag X424, Pretoria, 0001 or hand deliver at Tourism House, 17 Trevenna Road, Sunnyside, Pretoria. Applicants may alternatively submit by email to [recruitment@tourism.gov.za](mailto:recruitment@tourism.gov.za) (Maximum size of 5 MB)

**CLOSING DATE:** 14 May 2021 at 16:30 (Late applications will not be considered)

**NOTE:** In order to be considered, applications must be submitted on a fully completed signed Z83 form, accompanied by all required copies (Uncertified copies will be accepted when submitting your application, but candidates invited to the interviews must ensure they bring along certified copies) of qualifications, Identity Document, proof of citizenship/permanent residence if not a RSA citizen and a comprehensive CV (including three contactable references). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). All instructions on the application form and this advert must be adhered to. Failure to comply with these requirements will result in the candidate being disqualified. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. The Department reserves the right not to make an appointment. Short-listed candidates will be subjected to screening and security vetting to determine the suitability of a person for employment. Shortlisted candidates may further be subject to a job related test.

**POST:** **CLEANER X 3 POSTS (DT 10/2021)**

**SALARY:** R102 534 per annum (Salary Level 2)

**CENTRE:** Pretoria

**REQUIREMENTS:** An ABET level 4/ Grade 10 or Grade 12 with one-year relevant cleaning experience. Must be a team player, have ability to work independently in a team, Client orientated, must have a sense of responsibility, loyalty and ability to work under pressure.

**DUTIES:** The successful candidate will be responsible to clean offices, corridors, elevators and boardrooms by dusting and polishing office furniture, sweeping, scrubbing and waxing floors, vacuuming and shampooing floors, cleaning walls, glass, inside windows and doors, emptying and cleaning dirt bins, collecting and removal of waste paper, freshen the office areas; Cleaning of basins, wash utensils; clean water bottles, refill water bottles; Refill hand wash liquid soap, replace toilet papers, handtowels and refreshers, empty and wash waste bins, sweep, scrub and wax floors, clean mirrors and wall tiles; Report broken cleaning machines and equipment, clean machines (microwaves, vacuum cleaners etc.) and equipment after use, and request cleaning material.

**ENQUIRIES:** Ms M Modisakeng, Tel (012) 444 6083

**NOTE:** **Please note that this is a re-advertisement, candidates who previously applied must re-apply.**

