

# Department of Tourism

The Department of Tourism is an equal opportunity, affirmative action employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of these posts.

**APPLICATIONS:** Applications, quoting the relevant reference number must be forwarded for the attention of **Mr E Masindi** to Department of Tourism, Private Bag X424, Pretoria, 0001 or hand deliver at Tourism House, 17 Trevenna Road, Sunnyside, Pretoria, 0001

**CLOSING DATE:** **14 July 2017 at 16h30 (E mailed, faxed and late applications will not be considered)**

**NOTE:** In order to be considered, applications must be submitted on a Z83 form, accompanied by all required certified copies of qualifications, Identity Document, proof of citizenship if not an RSA citizen and a comprehensive CV (including three contactable references). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. All non SA citizens must attach a certified proof of permanent residence in South Africa. The Department reserves the right not to make an appointment.

**POST:** **CHIEF DIRECTOR: ENTERPRISE DEVELOPMENT AND TRANSFORMATION (NDT 11/2017)**

**SALARY:** R 1 068 564 per annum (all-inclusive remuneration package consisting of a basic salary, the State's contribution to the Government Employees Pension Fund and a flexible portion that may be structured according to personal needs within a framework).

**CENTRE:** Pretoria

**REQUIREMENTS:** A SAQA recognised B-degree (NQF7) in Tourism Development or a related field, plus proven strategic management and leadership skills; minimum of 5 years Senior Management experience; Extensive experience in enterprise development; Good understanding of the social economy, political dynamics impacting tourism and the structure of the tourism economy; Knowledge of Tourism and related industry policies; Understanding of the work of Government and various stakeholders; Human Resource Management Skills, including the supervision of senior staff; Policy and strategy development skills; Market analysis skills, effective communication (report-writing and presentation skills) and stakeholder liaison skills; Project management and financial management skills; Knowledge of the Public Finance Management Act and Treasury Regulations; Computer Literacy; A valid driver's license and willingness to travel.

**DUTIES:** The successful candidate will be reporting to the Deputy Director General: Tourism Sector Support Services and will be responsible for the following key functions; Providing leadership and strategic direction to the Chief Directorate; Providing B-BBEE Liaison and Administrative support to the Tourism B-BBEE Charter Council; Facilitating sector transformation on Tourism B-BBEE codes; Manage the continuous development of the Enterprise Development portal; Coordinate online training programmes and control the call centre services of the Enterprise Development programme; Facilitate tourism market access training and coordinate market opportunities for emerging enterprises; Manage the development and support of tourism SMMEs; Provide and integrate response to tourism and environmental management; Facilitate implementation of responsible tourism guidelines; Provide expert advice in the development of policy and regulations to support growth of Domestic Tourism; Develop and implement action plans and



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interventions to support strategy implementation, alignment to national objectives; Establish and manage strategic partnerships to support and promote Social Tourism initiatives.

**ENQUIRIES:**

Mr T Koena, Tel. (012) 444 6154

**NOTE:**

All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, some of the interviewed candidates will be subjected to a 2 days competency assessment that will test generic managerial competencies. Appointment will be subject to the signing of the performance agreement, employment contract and annual financial disclosure.



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