

National Department of Tourism

The Department of Tourism is an equal opportunity, affirmative action employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of these posts.

- APPLICATIONS:** Applications, quoting the relevant reference number must be forwarded for the attention of **Mr E Masindi** to Department of Tourism, Private Bag X424, Pretoria, 0001 or hand deliver at Tourism House, 17 Trevenna Road, Sunnyside, Pretoria, 0001
- CLOSING DATE:** 04 March 2016 at 16:30 (E mailed, faxed and late applications will not be considered).
- NOTE:** In order to be considered, applications must be submitted on a fully completed signed Z83 form, accompanied by all required certified copies of qualifications, Identity Document, proof of citizenship/permanent residence if not an RSA citizen and a comprehensive CV (including three contactable references). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). All instructions on the application form and this advert must be adhered to. Failure to comply with these requirements will result in the candidate being disqualified. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. The Department reserves the right not to make an appointment. Short-listed candidates will be subjected to screening and security vetting to determine the suitability of a person for employment.
- POST:** **DEPUTY DIRECTOR: DOMESTIC TOURISM DEVELOPMENT (NDT07/2016)**
- SALARY:** R569 538 per annum (all-inclusive remuneration package)
- CENTRE:** Pretoria
- REQUIREMENTS:** An appropriate recognized National Diploma (NQF6) / Degree in Tourism, Culture and Heritage, Economics or relevant field and five years' experience in the tourism industry (preferably in middle management). Three years' experience in planning, management and execution of projects. In depth understanding of tourism policies, strategies and trends across the three spheres of government. Excellent communication, interpersonal and writing skills.
- DUTIES:** Reporting to the Director, the incumbent will conceptualise, co-ordinate and manage projects and programmes in the sub-directorate, and be responsible for: Research, analysis and recording of developments/trends impacting domestic tourism in South Africa. Co-ordinate, compile and submit tourism statistics; Establish, liaise and maintain stakeholder relations. Advocate and lobby provincial stakeholders on national tourism programmes. Consolidate inputs from stakeholders to inform tourism policy and strategy development. Manage administrative and logistical arrangements within the sub-directorate including the budget.
- ENQUIRIES:** Mr G Moroke, Tel. (012) 444 6166
- NOTE:** **Note: short-listed candidates will be subjected to screening and security vetting to determine the suitability of a person for employment.**



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REPUBLIC OF SOUTH AFRICA

