

National Department of Tourism

The Department of Tourism is an equal opportunity, affirmative action employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of these posts.

APPLICATIONS: Applications, quoting the relevant reference number must be forwarded for the attention of **E Masindi** to Department of Tourism, Private Bag X424, Pretoria, 0001 or hand deliver at Tourism House, 17 Trevenna Road, Sunnyside, Pretoria, 0001

CLOSING DATE: 13 May 2016 at 16:00 (E mailed, faxed and late applications will not be considered)

NOTE: In order to be considered, applications must be submitted on a fully completed signed Z83 form, accompanied by all required certified copies of qualifications, Identity Document, proof of citizenship/permanent residence if not an RSA citizen and a comprehensive CV (including three contactable references). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). All instructions on the application form and this advert must be adhered to. Failure to comply with these requirements will result in the candidate being disqualified. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. The Department reserves the right not to make an appointment. Short-listed candidates will be subjected to screening and security vetting to determine the suitability of a person for employment.

POST: **ASSISTANT DIRECTOR: INFORMATION SECURITY REF NO: NDT 10/2016**

SALARY: R311 784 per annum (Total inclusive package of R 439 077.92/ conditions apply)

CENTRE: Pretoria

REQUIREMENTS: A three year recognised qualification in Security/ Risk Management or related field. Extensive relevant experience in Information Security. Completed and passed NIA security manager's course. Certificate in Information Technology and computer literacy. Skills required: Communication (written and verbal); Interpersonal, Forensic Investigation, negotiation, supervisory and analytical skills. Ability to work independently and work under pressure. Willingness to work extended hours and on weekends. Extensive knowledge of Public Service Act and regulations, MISS and other related prescripts. The applicant must be registered with PSIRA.

DUTIES: Manage information, document security, communication and IT security of the department. Conduct investigations. Conduct threat and risk assessment. Compile risk assessment reports. Compile monthly management reports. Develop and implement the security risk management programme within the Department. Conduct information security awareness programmes. Liaise with various security agencies and stakeholders.

ENQUIRIES: Ms N Ngcobo, Tel. (012) 444 6122

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tourism

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